

COMMISSIONERS MEETING  
September 25, 2007

LOCATION

Commissioners Meeting was held in the meeting room of the Community Services Building on September 25, 2007. The meeting was called to order by President Kearns at 7:30 p.m.

PRESENT

Commissioners present were Timothy B. Kearns and James G. Klair. There were approximately nine (9) people in attendance.

MINUTES

The minutes of September 11, 2007 were approved as distributed.

MAINTENANCE REPORT

Scott DeLude, Public Works Superintendent, gave the Maintenance Report. The report consisted of the following:

1. Weekly water/wastewater test were taken and completed.
2. Pumping stations and wells were checked daily.
3. Did quarterly water meter readings (found many of the water meters in need of service).
4. Started removal of stockpile fill at lagoon.
5. The large dump truck was taken to Elliott's for repair of a gas leak.
6. Ordered eleven (11) street signs to update signs throughout town.
7. Rebuilt end of drive at 310 N. Morris Street, damaged by town when repairing water leak.
8. Painted and placed new trash cans on the Strand.
9. Inspected a suspicious leak of some type in center of Town Creek. Tom Campbell provided boat and assistance to look at area. Results were that a large boat had disturbed bottom.
10. Replaced float and cleaned check valve on town's main pumping station.
11. Ordered risers and sewer lids for newly paved streets.

Scott remarked that he went out with the crew to read water meters and found that many of the meters need service.

Scott requested an executive session following the meeting to go over a personnel issue.

POLICE REPORT

Lt. Maxwell gave the Police Report in the absence of Chief Borga. The report consisted of the following:

- 1 - Alarm
- 4 - Disorderly persons (gone on arrival)
- 3 - Assist the fire department
- 8 - Police Information
- 1 - DWI (arrested and released pending trial)
- 1 - Found Property
- 1 - Emergency Petition (person transported to Memorial Hospital)
- 1 - Suspicious motor vehicle (ID occupants and moved on)
- 2 - Suspicious Persons (ID and moved on)
- 1 - Attempted break-in
- 1 - Break-in (money taken) under investigation

Lt. Maxwell announced that the Ferry Boat Race was enjoyed this past week-end by residents and visitors alike.

Commissioner Klair announced that a letter was received from a town resident questioning, “what can be done to inhibit speeding above 25 MPH within the town”. Lt. Maxwell stated that the police department runs radar throughout town. At this time one officer is out on sick leave. Lt. Maxwell further stated that he is rearranging the police schedule to have an officer out earlier in the day, since it appears that many workers entering town are breaking the speed limit. Lt. Maxwell further stated that he is requesting that the State Police and Talbot County Sheriff’s office make passes through town while the Oxford Police Department is short handed.

## NEW BUSINESS

### FERRY BOAT RACE

President Kearns announced that the Ferry Boat Race on Saturday, September 22<sup>nd</sup> was a wonderful event. Approximately \$30,000 will be distributed between the Oxford Fire Co. Building Fund, Richardson Museum and Cancer Fund.

Commissioner Klair thanked the racing committee for the numbered print of the ferries racing. The print will be placed in the meeting room.

### APPLE MARINE CONSTRUCTION

A letter was received from George Apple, President of Apple Marine Construction, advising that they will be installing a stone revetment at the end of the Strand on the Wheeler and Korab shoreline. Mr. Apple has proposed to the town installing stone on the town’s shoreline between Mr. Wheeler and Mr. Baker, a 30' area that will be unprotected since properties on either side will have rip rap. Mr. Apple will install this 30' of stone with filter cloth underlayment free of charge if the Town of Oxford will allow Apple Marine to use the street end as a staging area to load stone onto their barge for Mr. Wheeler and Mr. Korab’s job. There was concern that the street end may be damaged by equipment of Apple Marine. Town Attorney David Thompson was asked to send a letter to Mr. Apple advising that the area must be put back in the same condition as before work began, if Mr. Apple is agreeable to the town’s conditions, the commissioners were in agreement to have rip rap installed on the town’s shoreline at no cost to the town.

## UNFINISHED BUSINESS

### 325<sup>TH</sup> BIRTHDAY CELEBRATION

Commissioner Klair announced that plans are moving forward for the town’s 325<sup>th</sup> celebration. President Kearns has located a descendant of the Nanticoke Indians that is willing to do a lecture series as part of the celebration. The Oxford Museum has been helpful with gathering information to plan an event each month during the 325<sup>th</sup> year celebration.

### HABITAT FOR HUMANITY

Commissioner Kearns read a letter from Bob LaForce thanking the town of Oxford for its cooperation in allowing Habitat for Humanity to make Oxford the halfway/turnaround stop for cyclists during the September 15 benefit bike ride. A total of \$1530 was collected and is being donated to Habitat.

## TOWN ATTORNEY

### MOORING BUOYS

Attorney Thompson advised that the County Council has responded to the Commissioners letter regarding the Town of Oxford having jurisdiction in the Tred Avon. The County Council is in favor of Oxford having jurisdiction from Bachelors Point to Town Creek.

Attorney Thompson presented a draft copy of 'Town of Oxford, Maryland, Mooring Buoy Regulations' for the Commissioners and the Oxford Port Wardens to review and make changes.

#### MEMO OF UNDERSTANDING

Attorney Thompson advised that he has been in touch with Lt. Maxwell to gather information to write a memo of understanding in order for the Oxford Police Department to patrol the Oxford Cemetery.

#### COMMISSIONERS

Commissioner Klair announced that the Commissioners met with the Tree Committee, a branch of Parks & Recreation, to go over a report and plans for trees throughout the town. The committee reported that twenty six (26) trees are needed, most of the trees will be placed in the Causeway Park. The committee agreed to be responsible for mulching and pruning. They would like for the town to provide water bags and they will advise when the bags need water. The new trees will be ordered through the State of Maryland and the cost will be \$750.00.

Commissioner Klair made a motion to approve ordering the trees. President Kearns seconded motion. Commissioners voted on this 25<sup>th</sup> day of September 2007.

Aye - Timothy Kearns

Aye - James Klair

#### AUDIENCE

Jane McCarthy thanked Scott DeLude for having the maintenance crew repair damage at the entrance to her driveway that occurred while the town was repairing a water leak.

Nancy Wallace questioned the status of shoreline improvements. Commissioner Kearns advised that Dave Wilson, R C & D along with Maryland Department of the Environment and NOAH are working together to try and obtain grant money for shoreline protection for Oxford.

#### EXECUTIVE SESSION

The Commissioners voted to go into executive session to discuss personnel issues. The executive session was held under Section 10.508 Open Meetings Act, Maryland Code (1992 cum. Supl.) No. 2. Those in attendance were Timothy Kearns, Commissioner, James Klair, Commissioner, Scott DeLude, Public Works Superintendent, David Thompson, Town Attorney and Lillian Lord, Town Clerk.

#### BILLS PAYABLE

The regular town meeting was reopened and the Commissioners went to Bills Payable.

Commission Klair made a motion to adjourn the meeting. President Kearns seconded motion.

Aye - Timothy Kearns

Aye - James Klair

Respectfully submitted,

Lillian Lord  
Town Clerk/Treasurer