

## COMMISSIONERS MEETING

October 9, 2007

### LOCATION

Commissioners Meeting was held in the meeting room of the Community Services Building on October 9, 2007. The meeting was called to order by President Kearns at 7:30 p.m.

### PRESENT

Commissioners present were Timothy B. Kearns and Peter Dunbar. There were approximately eight (8) people in attendance including a Star Democrat representative and Town Attorney, David Thompson.

### MINUTES

The minutes of September 25, 2007 were approved as distributed.

### MAINTENANCE REPORT

Scott Delude, Public Works Superintendent, gave the Maintenance Report. The report consisted of the following:

1. Daily water and wastewater test were completed.
2. Replaced fifteen (15) bad water meters throughout town.
3. Received new leaf vacuum, will be doing leaf pickup 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month.
4. Painted benches in park.
5. Took large dump truck to Maryland Truck Parts for complete check up and repair. Still in need of body work (door hinges).
6. Did town wide manhole inspection (28 lids in need of replacement).
7. Had generator at Bachelor's Point repaired.
8. Had meeting with Tree Committee, trees will be planted Friday, Oct. 12<sup>th</sup>.
9. Lane Engineering worked on documenting lines for arsenic removal project.
10. Painted generator box, switch, LP tank and trimmed trees at Bachelor's Point lift station.
11. Did yearly check valve inspection and clean out on all lift stations.
12. Did yearly oil change and inspection on Bonfield and Banks submersible lift pumps.
13. Filled pot holes at S. Morris, Pleasant, 309 N. Morris St., 105 Jefferson and Banks and Wilson Streets.
14. Put bid out for new dump truck with plow and spreader.

Scott announced that letters will be delivered door to door to explain the new leaf pick up schedule. Leaves will be picked up the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month and Scott is requesting that the leaves be raked to the street. The leaves should not be placed in containers or on tarps. The machine will suck the tarp up and the men will be able to pick the leaves up faster without having to dump containers.

Scott requested that the Commissioners review specifications prepared for the Town of Greensboro for the installation of water and sewer connections. Scott stated that Oxford may want to start having the home owner responsible for hiring a plumber to do the connections rather than the Public Works Department. This would save the town many man hours that are spent on doing the connections and free the men up to do other projects. Each connection would have to be inspected upon completion by the town.

President Kearns stated that a letter has been received from Nancy Wallace expressing concern of several citizens over the color of the town benches and trash

cans. They would like to see the color changed to a darker green. President Kearns stated that this would be discussed at a later date since the Public Works Department is very busy at this time.

#### POLICE REPORT

Lt. Maxwell gave the Police Report in the absence of Chief Borga. The report consisted of the following:

- 2 - Assist other agencies
- 1 - Alarm (malfunction)
- 6 - Police Information
- 2 - Assist the Fire Department
- 1 - Suspended and revoked driver (arrested and released pending trial)
- 3 - Warrant Service (arrested and bonds posted)

Lt. Maxwell announced that an additional arrest regarding the breaking in of cars has been made. Lt. Maxwell stated that two more arrest will be made and this will close the case.

Lt. Maxwell announced that Trick/Treating will be on Wednesday, October 31<sup>st</sup> from 6:00 p.m. - 8:00 p.m., children 12 and under accompanied by an adult.

Lt. Maxwell announced that Chief Borga will begin radiation treatment next week and this will last for the next six (6) weeks.

#### SWEAR IN HISTORIC COMMISSION

President Kearns gave the oath of office to Heinrich Schmitz. Mr. Schmitz will be serving on the Historic Commission. The Commissioners are pleased that Mr. Schmitz accepted this position.

#### PARKING - MARKET STREET

Fred Craig, 201 Market Street, read a letter written by Nancy Dean of 202 Market Street. The letter referred to two Commissioners meetings that Ms. Dean had attended requesting that the Commissioners take action on inoperable vehicles being parked on town streets for an unlimited time. Mrs. Dean asked that an ordinance be passed regarding the misuse of parking spaces. Ms. Dean asked that the Commissioners give her a written response explaining the status of her request.

Fred Craig, 201 Market Street, presented a letter to the Commissioners expressing full support for the action requested by Mrs. Dean.

Attorney Thompson remarked that many residences in Oxford do not have off street parking and an ordinance will affect the whole town. Attorney Thompson stated that before any ordinance is passed the Commissioners need to have information on how many homes do not have off street parking. Commissioner Dunbar stated that there appears to be a specific problem on Market Street that needs to be worked out by neighbors. Commissioner Dunbar stated that he is not in favor of passing an ordinance. President Kearns stated that parking issues in Oxford are town wide. President Kearns said that Mrs. Dean will receive a letter from the Commissioners

#### OAK TREE

A request was received to remove an Oak tree in front of 313 North Morris Street. The tree is in the right of way along the state road. The Commissioners agreed that the tree should remain.

## ATTORNEY

### MOORING BUOYS

Attorney Thompson informed the Commissioners that a rough draft for mooring buoy regulations has been given to the Port Wardens for their review. Attorney Thompson stated that as soon as he receives comments from the Port Wardens the Commissioners and Talbot County Council will need to meet. The state can only give jurisdiction to the town where the town has been given jurisdiction by the county. Commissioner Dunbar questioned whether town residents will have an opportunity to comment on the mooring buoy regulations. Attorney Thompson stated that the residents will have an opportunity to comment since the regulations will be passed as an ordinance. The ordinance will require public hearings at which time citizens will have the chance to comment.

### EXECUTIVE SESSION

The Commissioners voted to go into executive session to obtain legal advice. The executive session was held under Section 10.508 Open Meetings Act, Maryland Code (1992 cum. Supl.) No. 2. Those in attendance were Timothy Kearns, Commissioner, Peter Dunbar, Commissioner, Lillian Lord, Town Clerk and David Thompson, Town Attorney.

### BILLS PAYABLE

The regular town meeting was reopened and the Commissioners went to Bills Payable.

Commissioner Dunbar made a motion to adjourn the meeting. President Kearns seconded motion.

Aye - Timothy Kearns

Aye - Peter Dunbar

Respectfully submitted,

Lillian Lord  
Town Clerk/Treasurer