

OXFORD PLANNING COMMISSION

MINUTES

FEBRUARY 3, 2009

The regular monthly meeting of the Oxford Planning Commission was called to order by the chairperson, Pamela Baker, on Tuesday, February 3, 2009, at 7:00 p.m., in the meeting room of the Oxford Community Services Building.

Other commission members in attendance were Theodore Lutkus, Anthony Passarella, and prospective new member, Bernard Witter.

The minutes of the meeting of January 6, 2009 were approved and accepted as distributed.

The following building permits were approved in the town office:

- #08-75 R-1 Nancy Cook, 802 S. Morris Street, pre-built 6' x 12' garden shed on crushed stone bed. Section 21.03.1a and 21.03.2a,b.
- #09-01 R-1 Mr. and Mrs. Robert Kimberly, 305 Bonfield Ave., two story accessory structure. Sections 21.03.1a, 21.03.2a, and 21.04.2b.
- #09-06 R-1 Mr. and Mrs. William J. Bradley, III, 5001 Hel's Half Acre, heat pump/air conditioner. Section 21.03.1k.

The following building permit was reviewed by the Planning Commission:

- #09-04 R-2 Mr. and Mrs. Giovanni Salvo, 512 E. Strand, raise existing house, new foundation, new interior work, removal of Hod, new stoop, HVAC pads, and demolition of chimneys. Neither Mr. and Mrs. Salvo nor their architect, Jay Corvan, were available to present the application. Mrs. Baker reminded the commission that the first application from Mr. and Mrs. Salvo was reviewed back in January of 2008 in which time they were planning to add a second story to their home. At that time, the Planning Commission turned down the application but made a positive recommendation to the Board of Appeals for the second story only but not for any additions outside of the existing footprint. Mrs. Baker stated that it appeared to her that this new application was basically the same as the first other than the elimination of the second story and some modifications to the first floor. Some of the initial concerns Mrs. Baker found were those regarding the addition of new brick sidewalks, brick steps, and side structures leading into the basement area. Mr. Passarella questioned if the plans were old or new. Mrs. Baker responded that this was

a new application though the plans looked similar to what was submitted, under a separate permit, a year ago. It appeared on the new set of plans that the bumpout that the Planning Commission had seen a year ago and disapproved was still present though it appeared to have been reduced in size. It was agreed by the members present that there were too many questions surrounding the set of plans which were attached to the application and that it appeared to be a sloppy rehash of what was done a year ago. Because of this, the commission unanimously agreed to table the application until someone was available to explain what was going on with the plans in details and that the commission could not accept the new plans as drawn as they were found to be inconsistent, incomplete, inaccurate, and needed to be scalable.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Lisa Willoughby
Assistant Clerk