

## COMMISSIONERS MEETING

July 26, 2011

### LOCATION

Commissioners Meeting was held in the meeting room of the Community Services Building on July 26, 2011. President Dunbar called the meeting to order at 7:30 p.m.

### PRESENT

Commissioners present were Peter Dunbar, Carole Abruzesse and Gordon Graves. Town Attorney Brynja Booth was in attendance. There were five (5) people in attendance.

### APPROVAL OF MINUTES

The minutes of July 12, 2011 were approved as distributed.

### MAINTENANCE REPORT

Scott Delude gave the maintenance report that consisted of the following:

1. The Public Works Department has installed a tide gate on Mill Street in an ongoing effort to help with storm water. The tide gate will stop the inflow of a high tide in the area while letting the storm water out on low tide. Storm water at high tides will be held stationary until the tides go down giving time for sediments to settle out and help the town with the States effort to reduce runoff to the bay.
2. All the culverts throughout town have been cleaned out in preparation for hurricane season.
3. Scott thanked the Oxford Fire Department for letting the town use their meeting room last Thursday for a water/wastewater class for the surrounding towns. There were twenty five (25) people in the class that the Maryland Rural Water Association conducted. The class was held to get the towns ready for the upcoming appropriations from the state and the training needed to upgrade the facilities.
4. The State of Maryland has a program for the town's called TREMENDOUS. This program provides high quality, native trees and shrubs available at discounted prices for planting on public lands. The trees may be planted in places such as community open spaces, school grounds, government facilities and right of ways. They may not be planted at private residences. This program can be looked at online at [www.dnr.state.md.us/forest/tremendous](http://www.dnr.state.md.us/forest/tremendous).

President Dunbar asked the status of the proposed ditch adjacent to the Community Center. Scott advised that State Highway Administration is reviewing the engineering for covering the ditch. Scott explained that the plan is to put a culvert in the ditch and allow parking in this area.

### POLICE REPORT

Chief Maxwell gave the Police Report that consisted of the following:

- One Accident (delivery truck, pulled down cable/phone wires)
- Seven Police Information
- Five Suspicious Persons (identified and moved on)
- Two Suspicious Vehicles (ID occupants and moved on)
- Two animal complaints (Barking dogs)
- One Loud music complaint (Schooners)

- One Assist other police agency
- One Parking Complaint (citation issued)
- Two Assist the Fire Department
- One noise complaint (basketball courts)
- One Driving with no license (arrested and released pending trial)

President Dunbar questioned the loud music complaint at Schooners. Chief Maxwell explained that music is allowed from 7:00 p.m. until 10:00 p.m. The two restaurants that provide music have agreed to these hours. A complaint was received that Schooners was still having music past 10:00 p.m. As soon as they were reminded of the hours the music was shut down.

President Dunbar suggested that Chief Maxwell get together with the Commissioners regarding information that is being gathered to send to SHA regarding the entrance to town on Rt. 333.

#### OXFORD FIRE COMPANY

David Baker, Secretary, Oxford Fire Company, reported that for the period June 23 to July 14, 2011 there were seven (7) fire calls with fifty one (51) personnel hours and seventy two (72) miles traveled. During the same period there were seven (7) ambulance calls with thirty six (36) personnel hours and sixty seven (67) miles traveled.

Mr. Baker announced that the fire company will be holding a breakfast on the 14<sup>th</sup> of August. They will be selling hot dogs at the Causeway on Saturday, August 6<sup>th</sup> to help celebrate the birthday of the Coast Guard. The ladies auxiliary will be selling items at the Farmer's Market on Wednesday and will be holding a rummage sale in September. They will also have a booth for the Nautical Day celebration.

#### COMMUNITY CENTER MODEL

A model of the Community Center is on display at the Oxford Town Office.

#### UNFINISHED BUSINESS

##### Planning Commission

The Planning Commission will hold their regular monthly meeting on Tuesday, August 2, 2011. The time will be changed from 7:00 p.m. to 6:00 p.m.

##### J Dock

A short discussion was held regarding the future of "J Dock". Information will be gathered to set fees, decide on work needed on the bulkhead, etc.

##### Recycling

Commissioner Graves is gathering data regarding curbside recycling.

##### Town Clock

Commissioner Graves presented a picture of a Town Clock to be placed on the corner of Market and Morris Street in front of the Oxford Museum. The Town Clock dates back to 2003 when donations were accepted to install a Town Clock in memory of Commissioner Ronald Fox. Commissioner Graves announced that approximately \$3200 has been collected and the clock that is to be purchased will cost approximately \$12,780. Commissioner Graves will be starting the campaign back up to raise money for the clock. Since the desired location for the clock is in the SHA right of way Commissioner Graves and Scott Delude will be meeting with SHA on Wednesday July 27<sup>th</sup>.

## PUBLIC COMMENT

Nancy Wallace congratulated the Public Works Department on their outstanding job of installing the glass partition at the Custom House. Ms. Wallace suggested that the town look into having an article published in a museum magazine describing the work. Commissioner Graves agreed to speak with Ellen Anderson, Oxford Museum, to see if she is aware of any magazine that may be interested in doing an article.

Nancy Wallace asked if the recycling bins at the Causeway could be rearranged to make them more user friendly. Scott advised that there is not enough room to make any changes.

Nancy Wallace questioned when the fence will be repaired at the tennis courts. Scott advised that work should begin Monday and be completed within three days. The windscreens will be reinstalled, they were not damaged by the storm.

David Baker commented that since the police department is collecting data on speeding, he has heard numerous complaints that speeding occurs before 8:00 a.m.

## EXECUTIVE SESSION

The Commissioners voted to go into executive session to consult with counsel to obtain legal advice, consult about pending litigation, and a personnel issue.

## BILLS PAYABLE

The regular meeting was reopened. The Commissioners went to Bills Payable.

Commissioner Graves made a motion to adjourn the meeting. Commissioner Abruzesse seconded motion.

Aye – Peter Dunbar

Aye – Carole Abruzesse

Aye – Gordon Graves

Respectfully submitted,

Lillian Lord  
Town Clerk